

**MASTHOPE MOUNTAIN COMMUNITY POC
GENERAL MEMBERSHIP ELECTION MEETING AGENDA
JULY 9, 2011**

- 10:00 Meeting called to order & salute to the flag
- 10:03 Appointment of Chair of Tellers
- 10:05 Approval of previous meeting minutes
- 10:10 Treasurer's Report
- 10:20 Auditor's Report - Bill Owens
Questions about Treasurer's & Auditor's Report
- 10:30 Vote on By-laws Amendment
- 10:45 Election of Board Members
 - 1. Introductory remarks from candidates
 - 2. Questions for Candidates
 - 3. Ballots Cast
- 11:45 Approval of Independent Auditor
- 12:00 President's Report
- 12:15 Management Team Report
- 12:30 Master Plan Report
- 12:45 Questions on President's and Management Team Reports
- 1:15 Old Business
- 1:20 New Business
- 1:25 Election Results
- 1:30 Adjournment

**MASTHOPE MOUNTAIN COMMUNITY
COMMITTEE OF THE WHOLE
RULES OF ORDER**

Standing Rules:

1. Each person shall have a maximum of two minutes at the microphone.
2. Each person shall speak no more than two times on the same issue.
3. Decorum in debate shall be maintained at all times.

About Roberts Rules of Order

The purpose of adopting RRO is to allow us to conduct the business of the community in an orderly manner. RRO endeavors to strike a balance between implementing the will of the majority, while protecting the rights of the minority. The following are some important concepts and procedures with which you should become familiar:

1. The Chairman's role is to run the meeting in an impartial manner, and in accordance with rules set forth in Robert's Rules of Order. He/she does not control what happens in a meeting.
2. The assembly controls what happens in the meeting, and has the final say on any action taken on behalf of the organization, even to the point of overruling a decision of the Chair.

IF YOU WANT TO:	ACTION TO TAKE:	MAJORITY NEEDED
1. Get the assembly to take an action (New motions are typically presented under new business)	Present a motion to that effect	Simple
2. Change something that is being considered	Make a motion to amend, and state your proposed change	Simple
3. Postpone the consideration of an issue	Make a motion to "lay on the table"	Simple
4. Close debate on an issue (Actions 2, 3, & 4 can be made at any time while a motion is being considered/debated.)	Make a motion to "call the question"	2/3
5. State that the rules are not being followed	Rise and say "point of order", and state your concern	no vote
6. Challenge the decision of the Chair	State that you want a vote to overrule the action of the chair	2/3

NOTE: The chair can help you to frame a motion or amendment, or take an action in the appropriate manner. Simply state to the chair what it is that you want to do, and he/she will guide you through the proper procedure.